

# WELSH BOOKS COUNCIL

## WELSH-LANGUAGE PUBLISHING GRANTS

### INDIVIDUAL BOOK PUBLISHING GRANTS

#### GENERAL CONDITIONS

- 1 The offer of grant is made on the basis of the information contained in the application and in any supplementary correspondence. The Welsh Books Council reserves the right to reconsider the grant awarded in cases where the published work does not correspond to the details given on the application form or otherwise agreed.
- 2 The grant recipient shall comply with any additional conditions and scheme requirements specified in the formal offer of grant or in any covering letter.
- 3 The following acknowledgment should be made in all books which have been awarded a grant: “Mae'r cyhoeddwr yn cydnabod cymorth ariannol Cyngor Llyfrau Cymru”. [“The publisher acknowledges the financial support of the Welsh Books Council”.]  
Acknowledgement of this grant and any other references to the Council must not be used in any way to imply that the Council undertakes or accepts responsibility to third parties for the grant recipient's debts or obligations (see no. 21).
- 4 All grant-aided books are required to display a 13 digit ISBN number and bar code on the cover of each publication.
- 5 The advance bibliographical information about any grant-aided book should reach the Books Council's Database Officer at least three months before publication, in accordance with the guidelines set down by the Books Council.
- 6 All information about grant-aided titles on gwales.com should be updated regularly by the publisher, before and after publication of the book. Any changes in price or availability should be fed to the Council regularly, until the book is out of print and the publisher has decided not to reprint.
- 7 In the case of reprints or new editions, the year of publication of the reprint or new edition must be displayed clearly.
- 8 The author must receive and sign a contract with the publisher. Royalties should conform to trade norms (as a rule, 10% of the cover price) and should be paid regularly. The author should also be sent regular statements at least once a year.
- 9 The number of copies published must be indicated on the claim form.
- 10 Four complimentary copies of the published work must be forwarded to the Welsh Books Council when claiming the grant.
- 11 In the case of books produced by non-printing publishers, publishers are required to retain invoices for the printing and binding work undertaken. The Welsh Books Council reserves the right to request these or any other relevant evidence of expenditure.

- 12 The standard of editing and design will be taken into consideration in determining the final grant. In cases where the editing or design is deemed to be defective, the grant may be reduced.
- 13 If the relevant conditions have not been complied with, the Welsh Books Council may require the recipient to return all or part of any grant which may have been paid.
- 14 The publisher should inform the Books Council of any financial support received from other sources towards the publication of the book; this should be done either in the application form or in the claim form.
- 15 In cases where the grant awarded shows maximum and minimum amounts, the maximum sum will be paid to publications which display the highest editorial, design and production standards.
- 16 All books which are in receipt of a grant are required to be available through the Welsh Books Council's Distribution Centre on the Books Council's terms. The books should be available to retailers on the usual commercial terms (i.e. a minimum discount of 33.3%) unless otherwise agreed.
- 17 It is a condition that grant-aided books be delivered to the Books Council's Distribution Centre before or at the same time as they are available by other means to any distributor or retailer.
- 18 If a book is available in both Welsh and English versions, and one of those versions has received grant support, then both versions must be available through the Distribution Centre in accordance with the terms specified in conditions 16 and 17.
- 19 All grant-aided books should be in print and continuously available in the Books Council's Distribution Centre for at least one year after publication. International co-editions and seasonal books, for instance some books published for Christmas, are excepted. Otherwise, if a book goes out of print within a year, and the publisher is unwilling to reprint, the Books Council may claim a refund of grant of £1,000 per title.
- 20 All publishers are required to provide sales figures for all titles for a period of up to eighteen months from the publication date. The Welsh Books Council will request that such figures be presented.
- 21 The publisher for himself (and others) covenants with the Welsh Books Council and their successors in title that he the Publisher will at all times hereafter save harmless and keep indemnified the Welsh Books Council from all proceedings costs claims and demands in respect of any act that might result in the breach of any of the laws of England and Wales.