

WELSH BOOKS COUNCIL

WELSH-LANGUAGE PUBLISHING GRANTS

GRANTS FOR CD-ROMs

GENERAL CONDITIONS

- 1 The offer of grant is made on the basis of the information contained in the application and in any supplementary correspondence. The Welsh Books Council reserves the right to reconsider the grant awarded in cases where the published work does not correspond to the details given on the application form or otherwise agreed.
- 2 The grant recipient shall comply with any additional conditions and scheme requirements specified in the formal offer of grant or in any covering letter.
- 3 The following acknowledgment should appear on all CD-ROMs which have been awarded a grant: “Mae'r cyhoeddwr yn cydnabod cymorth ariannol Cyngor Llyfrau Cymru”. [“The publisher acknowledges the financial support of the Welsh Books Council”.] Acknowledgement of this grant and any other references to the Council must not be used in any way to imply that the Council undertakes or accepts responsibility to third parties for the grant recipient's debts or obligations (see no. 20).
- 4 All grant-aided CD-ROMs are required to display a bar code on the cover of each publication, and, if possible, a 13 digit ISBN.
- 5 The advance bibliographical information about any grant-aided CD-ROM should reach the Books Council's Database Officer at least three months before publication, in accordance with the guidelines set down by the Books Council.
- 6 All information about grant-aided titles on gwales.com should be updated regularly by the publisher, before and after publication. Any changes in price or availability should be fed to the Council regularly, until the title is out of print and the publisher has decided not to reprint.
- 7 All those commissioned to undertake work for a CD-ROM must receive a contract and be paid in accordance with that contract. If royalties are offered, they should be paid regularly.
- 8 The number of copies initially produced must be indicated on the claim form.
- 9 Four complimentary copies of the published work must be forwarded to the Welsh Books Council when claiming the grant.
- 10 Publishers must forward details of all production costs relating to the project. The Welsh Books Council reserves the right to ask for any other relevant documentation.
- 11 The standard of origination and production will be taken into consideration in determining the final grant. In cases where one of these is deemed to be defective, the grant may be reduced.

- 12 If the relevant conditions have not been complied with, the Welsh Books Council may require the recipient to return all or part of any grant which may have been paid.
- 13 The publisher should inform the Books Council of any financial support received from other sources towards the publication of grant-aided material; this should be done either in the application form or in the claim form.
- 14 In cases where the grant awarded shows maximum and minimum amounts, the maximum sum will be paid to publications which display high standards.
- 15 All materials in receipt of a publishing grant are required to be available through the Welsh Books Council's Distribution Centre on the Books Council's terms. The materials should be available to retailers on the usual commercial terms unless otherwise agreed.
- 16 It is a condition that grant-aided materials be delivered to the Books Council's Distribution Centre before or at the same time as they are available by other means to any distributor or retailer.
- 17 All grant-aided material should be in print and continuously available in the Books Council's Distribution Centre for at least one year after publication. If a CD-ROM goes out of print within a year, and the publisher is unwilling to reprint, the Books Council may claim a refund of grant of up to £1,000 per title.
- 18 In the case of grant-aided material, the selling price should not be substantially reduced (as in a half-price sale) for a period of eighteen months after publication. (This does not prevent publishers from having 'special offers' or other price reductions which are part of promotional strategies.)
- 19 All publishers are required to provide sales figures for all titles for a period of up to eighteen months from the publication date. The Welsh Books Council will request that such figures be presented.
- 20 The publisher for himself (and others) covenants with the Welsh Books Council and their successors in title that he the Publisher will at all times hereafter save harmless and keep indemnified the Welsh Books Council from all proceedings costs claims and demands in respect of any act that might result in the breach of any of the laws of England and Wales.