

WELSH BOOKS COUNCIL

WELSH-LANGUAGE PUBLICATION GRANTS

PROGRAMME GRANTS

GENERAL CONDITIONS

- 1 The programme grant is offered on the basis of the information contained in the application and in any supplementary correspondence. The Council will assess the published programme on a value-for-money basis, and if it judges that value-for-money was not forthcoming, it is possible for the Council to deduct the requisite amount from the following year's budget.
- 2 The grant recipient shall comply with any additional conditions and scheme requirements specified in the formal offer of grant or in any covering letter.
- 3 The Council retains the right to ask for proof of any external payment over £300, e.g. invoices for overseas printing, payments for illustrations, etc.
- 4 The programme grant is offered for the list of titles agreed by the publisher and the Council at the beginning of the financial year. The publisher must give prior written notice, by letter, e-mail or fax, of any changes to the programme list. The publisher is allowed to substitute titles, as long as any changes to the list do not unduly affect the balance of the programme as a whole.
- 5 The following acknowledgment should be made in all books which have been awarded a grant: "Mae'r cyhoeddwr yn cydnabod cefnogaeth ariannol Cyngor Llyfrau Cymru". ["The publisher acknowledges the financial support of the Welsh Books Council".] Acknowledgement of this grant and any other references to the Council must not be used in any way to imply that the Council undertakes or accepts responsibility to third parties for the grant recipient's debts or obligations (see no. 21).
- 6 All titles in a programme should be published by the end of the financial year. An extension period will be allowed, if necessary, and publishers will be given prior notice of this. Any title received by the Distribution Centre after this period will be considered part of the following year's programme and a sum corresponding to the grant for the title in question will be deducted from that year's grant.
- 7 All grant-aided books are required to display a 13 digit ISBN number and bar code on the cover of each publication.
- 8 The advance bibliographical information about any grant-aided book should reach the Books Council's Information Officer at least three months before publication, in accordance with the guidelines set down by the Council.
- 9 All information about grant-aided titles on gwales.com should be updated regularly by the publisher, before and after the publication of the book. Any changes in price or availability should be fed to the Council regularly, until the book is out of print, and the publisher has decided not to reprint.

- 10 In the case of reprints or new editions, the year of publication of the reprint or new edition must be displayed clearly.
- 11 The author must receive and sign a contract with the publisher. Royalties should conform to trade norms (as a rule, 10% of the cover price) and should be paid regularly. The author should also be sent regular statements, at least once a year.
- 12 The number of copies published must be indicated on the claim form.
- 13 Four complimentary copies of the published work must be forwarded to the Welsh Books Council when claiming the grant.
- 14 The publisher should inform the Books Council of any financial support received from other sources towards the publication of a programme book; this should be done either in the application form or in the claim form.
- 15 All books which are in receipt of a grant are required to be available through the Welsh Books Council's Distribution Centre on the Books Council's terms. The books should be available to retailers on the usual commercial terms (i.e. a minimum discount of 33.33%) unless otherwise agreed.
- 16 It is a condition that grant-aided books be delivered to the Books Council's Distribution Centre before or at the same time as they are available by other means to any distributor or retailer.
- 17 If a book is available in both English and Welsh versions, and one of those versions has received grant support, then both versions must be available through the Distribution Centre in accordance with the terms specified in conditions 15 and 16.
- 18 All grant-aided books should be in print and continuously available in the Books Council's Distribution Centre for at least one year after publication. International co-editions and seasonal books, for instance some books published for Christmas, are excepted. Otherwise, if a book goes out of print within a year, and the publisher is unwilling to reprint, the Council may claim a refund of £1,000 per title.
- 19 In the case of grant-aided books, the selling price should not be substantially reduced (as in a half-price sale) for a period of eighteen months after publication. (This does not prevent publishers from having 'special offers' or other price reductions which are part of promotional strategies.)
- 20 All publishers are required to provide sales figures for all titles for a period of up to eighteen months from the publication date.
- 21 The Publisher for himself (and others) covenants with the Welsh Books Council and their successors in title that he the Publisher will at all times hereafter save harmless and keep indemnified the Welsh Books Council from all proceedings, costs, claims and demands in respect of any act that might result in the breach of any of the laws of England and Wales.