



# CYNGOR LLYFRAU CYMRU

## WLESH LANGUAGE PUBLISHING GRANTS GUIDLINES AND CONDITIONS PAYMENTS TO AUTHORS – SCHEME B

### A GUIDELINES

#### 1 AIMS AND BACKGROUND

The aim of the scheme is to enable publishers to offer buying-time grants, commissions and other payments to the authors of Welsh language in receipt of a publishing grant.

#### 2 ELIGIBILITY

##### *Who may apply?*

The scheme is open to publishers who are eligible to receive Welsh Books Council publishing grants.

In each case, the publisher, not the author, will apply for funding. Authors interested in the scheme should first contact a publisher.

##### *Which authors and books are eligible for support?*

- Grants are available to support a wide range of books for children and adults. Grants are only available for books which are able to apply for a publishing grant from the Welsh Books Council.
- Scheme B funding can be used to offer commissions of up to £3,000 to pay authors, series editors and translators for a broad range of books that are eligible to receive a publishing grant.
- If an author has been awarded a bursary from another source, the Welsh Books Council should be consulted before offering him/her a Scheme B commission for the same piece of work.
- When discussing with the publisher, the Council will consider whether there is a risk of double funding. See Appendix 1 for a list of potential issues and implications.
- The Welsh Books Council wishes to encourage the development of new authors as well as supporting experienced writers.
- Some titles will require collaboration e.g. between a subject specialist and a writer. In such cases, the commission/fee may be divided between both writers.
- A commission cannot be awarded under Scheme B for an author to write a biography of a living person if that person does not wish the author to write the book and is unwilling to cooperate with the author on the work.

### 3 THE GRANT

- Grants of up to £3,000 from Scheme B are offered towards commission payments and also to fund payments for unsolicited work. Generally, no more than £3,000 can be paid for work on one book under this scheme, however up to £4,000 may be offered to the subject of an autobiography.
- Some publishers receive an annual budget for this scheme, to be spent on any programme publication of their choice which is not in receipt of Scheme A payments.
- It is possible for other publishers to make individual applications for grants under the scheme.

#### General

- These payments will be in addition to the usual royalties.
- Publishers should consult each author to enquire whether other grant funding applications are to be submitted for the same author. It is possible for an author to be awarded grants to work on more than one grant funded book during the same period, but no author can receive in excess of £15,000 in total author payments during one year.

### 4 PRIORITIES AND CRITERIA FOR THE ASSESSMENT OF APPLICATIONS

Publishers in receipt of Scheme B monies are free to spend the budget (within the guidelines and conditions of the scheme) on any book within their programme which is not funded from Scheme A.

In the case of other publishers, the Welsh Books Council will consider how the proposed commissions are likely to enhance provision generally. Applicants are invited to contact the Publishing Grants Department in advance to discuss current priorities.

### 5 APPLICATION PROCEDURE AND TIMETABLE

- Publishers in receipt of an annual budget for Scheme B must send a list of the titles on which they propose to spend funds to the Panel meeting held in March. No outlines are needed, but enough information should be supplied to enable the Panel to decide whether any title is not eligible for support, e.g. a book which could not then qualify for a publication grant.
- A publisher not in receipt of an annual budget may submit an individual application to any meeting of the Panel, which must be submitted on the application form available from the address at the end of this document.

All grants are offered in accordance with general conditions, as well as any specific conditions which might be applied to individual applications. **All applicants must agree to accept these conditions when submitting an application.**

**There will be stiff competition for these grants: it is important that each application argues the case for awarding a grant as fully as possible.**

## **6 PAYMENT OF GRANTS**

In the case of Scheme B payments, publishers should claim payments, using the appropriate claim form, as authors are paid. All publishers, be they programme publishers or otherwise, are expected to pay the author within one month of receiving the payment from the Welsh Books Council.

## **7 MONITORING AND EVALUATION OF WORK FUNDED**

The Welsh Books Council will request sales figures for each title funded through the Publishing Grant in the usual way.

In case of programme publishers, all their grant books will be appraised annually.

These factors will be taken into account when appraising further applications by the same author.

## **B GENERAL CONDITIONS**

- 1 The offer of grant is made on the basis of the information contained in the application and in any supplementary correspondence. The Welsh Books Council reserves the right to reconsider the grant awarded in cases where the published work does not correspond to the details given on the application form.
- 2 The grant recipient shall comply with any additional conditions and scheme requirements specified in the formal offer of grant or in any covering letter.
- 3 If the purposes for which the grant has been offered are not fulfilled in due time, or if the relevant conditions have not been complied with, the Welsh Books Council may require the recipient to return all or part of any grant which may have been paid.
- 4 Where a work is commissioned, the author should receive a commissioning contract, stating the terms and schedule for the work and the payments.
- 5 In the case where co-author is responsible for writing the text, it is expected that the co-author's name should appear either on the cover of the book or on the title page.
- 6 All payments from the author fund are in addition to the royalty payments agreed between the author and the publisher in the publishing contract.
- 7 No author can receive a total sum greater than £3,000 for any title from the Scheme B fund.
- 8 In the case of Scheme B titles, the author should receive any author's payment claimed from the Welsh Books Council under the scheme within one month of the payment reaching the publisher.
- 9 No author can receive a total sum greater than £15,000 in one financial year from the author fund. (Scheme A and Scheme B).

## Appendix 1

In awarding funding under Scheme A and Scheme B the Panel and the Welsh Books Council will consider the following questions:

- Has the author been in receipt of a full time salary to work on the material to be published?
- Has any form of remuneration, such as sabbatical leave with pay, grant funding (from a source other than the Welsh Books Council), scholarship, bursary or prize money been awarded to work on the material prepared for the proposed publication?
- Are there sources of funding such as those listed above available for the proposed work?
- Is there a connection between the work to be published and the post held by the author?
- If the author is employed by a university, will the proposed publication be submitted to the Research Excellence Framework (REF)?
- Has the work been completed outside working hours or in addition to expected job-related responsibilities?
- Is the work likely to be published if funding is not awarded?
- Does the application present a strong case for the need for adequate funding?

If the Publishing Grants Panel believes that the work has been funded, or that it should be funded from sources other than the Welsh Books Council, they will consider the following options:

- To provide funding for no more than 50% of the maximum allowed by the scheme\*.
- In cases where the Panel isn't satisfied that sufficient need has been demonstrated and that the work has received significant funding from another source then it can refuse the application for funding.

\* In the case of Scheme B funding a cap of £3,000 already exists and it was therefore decided not to introduce any further cap.

Application forms and further information can be obtained from:

Arwel Jones, Publishing Grants Department, Welsh Books Council, Castell Brychan,  
Aberystwyth, Ceredigion, SY23 2JB  
Tel: 01970 624151 fax: 01970 625385 e-mail: [arwel.jones@cllc.org.uk](mailto:arwel.jones@cllc.org.uk)